

Grant summary

Organisation

Maccrate

Funding request

Funding is requested towards a memory casket themed art project to be displayed at Christchurch.

Total cost

£11,308

Funding request

£1,995

The difference between the total cost and the amount requested will be bridged by sponsorship and in-kind contributions.

END OF REPORT

Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council’s grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council’s Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	██████████
Position in organisation:	Secretary of Steering Group
Organisation:	Macccreate
Address:	██
Contact number:	████████████████████
E-mail address:	██████████████████
Contact address (if different from above):	n/a
Telephone number:	n/a
Website:	██

Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	[REDACTED]
Contact address:	[REDACTED]
Telephone number:	[REDACTED]
[REDACTED]	[REDACTED]
Position in organisation:	Secretary

Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	No
Registration number:	n/a
Voluntary organisation:	Yes
Community group:	Yes
Company Limited by Guarantee:	No
Not for profit organisation:	Yes
Social enterprise:	No
Other:	n/a
How long has your organisation been in existence?	Oct 2023
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	Maccreeate builds creative community in Macclesfield: professional artists and community members make Art together. We build connections between diverse community groupings whilst raising the standard and profile of the Arts and Culture in Macclesfield. By prioritising collaboration between local artists and a new cultural partner, Macclesfield’s reputation will grow.

Please complete table 4 on your organisation’s land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	No
Hire private land/premises/facilities	Yes
Hire local authority land/premises/facilities	Yes

Lease the land/premises/facilities	No
Please give details of lease expiry date/length of lease	n/a

Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff

Number of full time paid staff	0
Number of part time paid staff	0
Number of casual paid staff	0
Number of full time unpaid staff	1
Number of part time unpaid staff	5 (steering group)
Number of casual unpaid staff	5 more interested Artists to date (plus 'Refugees Welcome' community group wanting to take part)

Previous funding

Has your organisation received a grant from Macclesfield Town Council before?

Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	No
If yes, please tell us when and how much was awarded:	n/a
How did you hear about the Community Grant Scheme?	Through the Cultural Forum

Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	10.3.25
Name of project (maximum 10 words):	'Foremothers'
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	The grant is required to pay for 3 months rental of space for free 3D 'making workshops', & final month-long public exhibition, and for purchasing the materials needed for making the project.

<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p>The project is to create 3D memory caskets displayed in 'Stonehenge' formation on a large circular plinth as memorials to our chosen female ancestors. It forms part of Christchurch's 250th Anniversary celebrations this year and is a contemporary take on the memorial gravestone to the Methodist women martyrs.</p> <p>The project engages women-artists and diverse adult community members in 24 creative workshops and conversations over 3 months, and builds local creative community opportunities.</p> <p>MTC strategy alignment: <u>Section 7:</u></p> <ul style="list-style-type: none"> · <u>Community Cohesion</u> - topic (personal ancestors) transcends social barriers, structure (outreach and small 'making' workshops) encourages collaboration and friendship across social divides. Building a social history asset. · <u>Civic/Community Pride</u> - museum standard exhibition, participant stewards; for the town to own/admire. Christchurch anniversary contribution. · <u>Inclusivity</u> - intentional outreach to engage under-represented and under-served groups in our town. (reference the diversity achieved in Maccree's last project) <p>The artwork is mostly biodegradable/sustainable.</p>
<p>How will your project or service be sustained in the future? Maximum 50 words):</p>	<p>As a cultural and historical record, the project's digital documentation, will be shared for use by MTC, Christchurch, Silk Museum and Maccree. Actual caskets could be redisplayed if suitable storage is volunteered.</p> <p>This project develops Macclesfield's network of collaborative artists who include the community purposefully and strengthens Maccree community group.</p>
<p>If your application is for an event and you make a profit, please state how this will be used:</p>	<p>n/a</p>

Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Table 8 Projected expenditure. **See Appendix 1 for more detail**

Item	Estimated cost	Details
New build/refurbishment	£0.00	
Furniture/fixtures/fittings	£0.00	
Equipment purchase	£0.00	
Equipment hire	£0.00	
Premises/facility hire	£1805	Exhibition venue 1 month, workshop venues x 24 x 2hr
Materials	£730	Plinth & casket wood, art materials, print of intro board
Advertising/marketing/publicity	£1025	Marketing, web design, poster/board design/ social media
Workshops/seminars/training	£6510	Preparing & Leading 24 x 2hr workshops over 3 months
Other	£1238	Documentation, Public Liability Insurance , live church organists/music, carpentry to make plinth, Contingency 10%
Total Cost	£11308	(leave blank)

Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)	£0.00	n/a	
Own existing funds/fundraising	£0.00	n/a	n/a
Projected income from ticket sales etc.	£0.00	n/a	n/a
Other Local Authority e.g. Borough/Town Parish	£0.00	n/a	n/a

Item	Amount	Applied for and expected to hear date	Confirmed
Sponsorship (Macclesfield Silk Museum subsidised workshop space, Christchurch subsidised exhibition space)	£840	Already agreed with sponsors	Yes
Donations (please specify)	£0.00	n/a	n/a
Non-cash or in-kind contributions (volunteer artists and musicians and marketing)	£8473	Already agreed	Yes
Total projected income	£0.00	n/a	n/a
Amount requested from Macclesfield Town Council	£1995.00	n/a	
Balance outstanding	£0.00	n/a	n/a
<p>Please state exactly what the town council funding will pay for: Partially subsidised rental of 24 weekly 'making space' venues, and partially subsidised exhibition venue. Also, a portion of the materials and documentation plus the contingency. The remaining portions of these items have been agreed in the match-funding in kind.</p>			
<p>If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:</p> <p>The shortfall cannot be covered.</p> <p>Thus, the project would have to reduce in size and scope and would not be able to reach as wide a demographic. Workshop space will not be as possible if there is a shortfall, so participants will need to work at home and this would significantly reduce interaction and effective community-building. It would also mean that the skill exchange would become minimal and thus no technique learning from the confident artists by other participants.</p> <p>Rather than making our caskets, we would have to buy 'off the peg' boxes which would reduce the buy-in of participants to their art pieces, and this reduces the environmental sustainability of our installation and compromises both funder and Maccreeate ethics.</p> <p>Rather than being free to take part, we would need to charge our participants an entry fee, and this would particularly affect the 'working age lower-paid' demographic that makes up a significant proportion of our town. The Silk Museum priority, like ours, is to engage under-represented and under-served groups in our town. This is why they are so generously subsidising our workshop rent. Similarly, Roenaissance is eager to connect with local community groups and have put us in touch with a Christchurch history researcher.</p> <p>Maccreeate would be seriously fettered by a shortfall, but would do a modest smaller version of the project, and unfortunately could not be as effective.</p>			

Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? Yes, but almost 15 months so have included figures so far.

Are the figures from the organisation's latest accounts? Yes, as far as they go

If your organisation is VAT registered, please supply your VAT number: n/a

Table 10 Accounts summary

Account year ending	March 2025
Total income for the year:	£4255.82
Total expenditure for the year:	£4215.82
Surplus or deficit:	£40.00
Total savings or reserves in the bank at year end:	£40.00

Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	Maccrate
Organisations bank account sort code and account number:	Nat West account no: [REDACTED] [REDACTED]

Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	1000+ viewing the installation with approximately 25 hands on creative participants plus the involvement of each of their families as they research and collect information and visitors who drop in to workshops (100)
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	Women, Refugees, Black, LGBTQ etc, Working Class, Ages 17-80+. There is purposeful outreach to ensure diversity
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	Whole of Macclesfield

Does your organisation restrict access on the grounds of age?	Yes for this project we must be over 16. Future projects may well differ.
Does your organisation restrict access on the grounds of disability?	No (encouraged and accessible venues chosen)
Does your organisation restrict access on the grounds of gender reassignment?	No, all women welcome
Does your organisation restrict access on the grounds of marriage and civil partnership?	No
Does your organisation restrict access on the grounds of pregnancy and maternity?	No
Does your organisation restrict access on the grounds of race?	No (diversity actively encouraged)
Does your organisation restrict access on the grounds of religion and belief?	No (variety encouraged)
Does your organisation restrict access on the grounds of sex?	Yes on this project (women)
Does your organisation restrict access on the grounds of sexual orientation?	No (variety encouraged)

Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	No (too new)
Governing Document	Yes (Constitution) Appendix 2
Safeguarding policies	Yes Appendix 3
Relevant insurances	Yes (Public Liability)
Quotes/estimates for equipment	No (n/a)
Affiliation to a Governing Body	No
Equalities and Inclusion Policy	Yes Appendix 4
Planning permission	No (n/a)

Data Protection

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council’s criteria for grants:

Yes

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address Yes
 Email address Yes
 Phone Yes

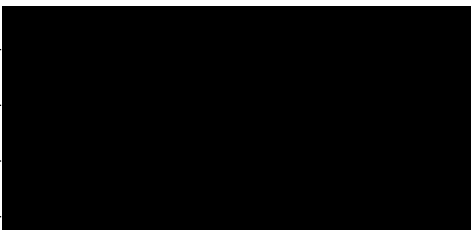
Declaration

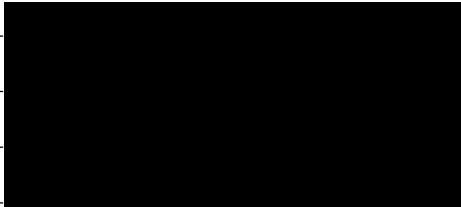
Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:		
Date:		
Name:		
Position in group:		

Signed:		
Date:		
Name:		
Position in group:		

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.