

Grant summary

Organisation

Macclesfield Civic Society

Funding request

Funding is requested towards the annual Civic Awards

Total cost

£250

Funding request

£250

END OF REPORT

**Macclesfield Town Council
Small Community Grant application form**

Grants up to £250

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council’s grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council’s Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	[REDACTED]
Organisation:	Macclesfield Civic Society
Address:	[REDACTED]
Contact number:	[REDACTED]
E-mail address:	[REDACTED]

Project details

Please complete table 2.

Table 2 Project details

Organisation:	Macclesfield Civic Society
Location of organisation:	Not applicable
Project name:	Civic Society Awards Presentation
Short project description:	Presentation of Civic Society Awards by the Town Mayor for the best developments of 2024. The Society is grateful for support in previous years for this event.
If you receive a grant, briefly tell us what difference it will make to your organisation/area:	The grant would allow the Society to present purpose-made plaques noting the year of the award to the winners as a permanent record of their achievement.

Project cost

Please complete table 3.

Table 3 Project cost

Total cost of project:	£250
Amount requested from Macclesfield Town Council:	£250
Amount of any confirmed match funding (this is preferred but not essential)	There is no further funding requirement. The organisation is entirely composed of volunteers and a modest member subscription covers the cost of room hire and other costs for the remaining meetings / visits in the calendar all of which are open to members and the public.
Outstanding balance:	
If there is a balance outstanding, please tell us how the shortfall will be met:	In the unlikely event that this occurred any additional expenditure would be funded from the Society reserves.
Please state organisations bank account name (who the cheque should be made payable to):	Account: Macclesfield Civic Society Sort code: [REDACTED] Account number: [REDACTED]

Project beneficiaries

Please complete table 4.

Table 4 Project beneficiaries

Please tell us how many people you expect to benefit if you were successful with your community grant application:	Although the number of awards will vary in a typical year the Society presents 3 or 5 award plaques and a similar number. of commendations (private and public)
Please tell us which geographical area will benefit most from your project or activity:	The prime area of benefit is Macclesfield Town Parish

Supporting documentation

Please complete table 5 to indicate if you have the supporting documents.

You do not need to send these documents in with your application (apart from your Governing Document and Safeguarding Policies, which must be supplied by email or post within 7 days of submitting this application) but we may request copies at a later date.

Table 5 Supporting documentation

Up to date Annual accounts/income and expenditure	Yes
Copy of your Governing Document (signed)	Yes - included
Planning permission	N/A
Relevant insurances	Yes
Safeguarding policies	Yes - included
Quotes/estimate for equipment	Yes
Affiliation to a Governing Body	N/A
Equalities and Inclusion Policy	N/A

Data protection and consent

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes / No

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council’s criteria for grants:

Yes / No

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address Yes / No
 Email address Yes / No
 Phone Yes / No

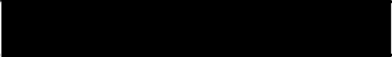

Declaration

Please complete table 6.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 6 Declaration

Signed:		
Date:		
Name:		
Position in group:	Secretary	

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.