

**Grant summary**

**Organisation**

St Michael's Church

**Funding request**

Funding is requested towards a project to significantly improve the lighting within St Michael's Church.

**Total cost**

£161,653

**Funding request**

£2,000

The difference between the total cost and the amount requested will be bridged by match funding, donations, fundraising and in-kind contributions.

**END OF REPORT**



## Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

### Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	[REDACTED]
Position in organisation:	Churchwarden
Organisation:	St Michael & All Angels Church, Macclesfield
Address:	[REDACTED]
Contact number:	[REDACTED]
E-mail address:	[REDACTED]
Contact address (if different from above):	[REDACTED]
Telephone number:	[REDACTED]
Website:	<a href="http://www.stmichaels-macclesfield.org.uk/">http://www.stmichaels-macclesfield.org.uk/</a>

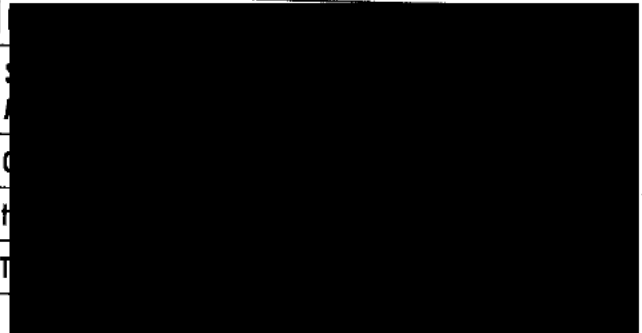
### Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	
Contact address:	
Telephone number:	
E-mail:	
Position in organisation:	



## Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	Yes / No
Registration number:	1146048
Voluntary organisation:	Yes / No
Community group:	Yes / No
Company Limited by Guarantee:	Yes / No
Not for profit organisation:	Yes / No
Social enterprise:	Yes / No
Other:	
How long has your organisation been in existence?	Since 1278
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	As well as for worship, the building is a community venue for concerts, events, meetings, training and support groups. It is open daily for prayer and reflection, to explore the heritage, and for our café. The café also provides refreshments and meals for those who cannot afford to pay.

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	Yes / No
Hire private land/premises/facilities	Yes / No
Hire local authority land/premises/facilities	Yes / No
Lease the land/premises/facilities	Yes / No

Please give details of lease expiry date/length of lease	
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Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff

Number of full time paid staff	1 (the vicar, not paid by the church, but we pay a contribution to the Diocese for clergy stipends)
Number of part time paid staff	4
Number of casual paid staff	2
Number of full time unpaid staff	0
Number of part time unpaid staff	0
Number of casual unpaid staff	Lots – 30+

### Previous funding

Has your organisation received a grant from Macclesfield Town Council before?  
Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	Yes/No
If yes, please tell us when and how much was awarded:	£2000/yr towards maintenance of the toilets as a town centre facility.
How did you hear about the Community Grant Scheme?	Have applied before for Winter Nightshelter

### Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	January - March 2025
Name of project (maximum 10 words):	Light Up St Michael's
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	Current lighting, installed in 2004, is failing, expensive to run and inflexible. Our project aims to enhance St Michael's as a venue for the community by providing effective illumination with different settings for community events such as concerts, meetings and exhibitions. Currently, users have to bring in separate, temporary

	<p>lighting for concerts. The new system will be flexible and energy-efficient. We have received a substantial legacy which enables us to complete "core" aspects, leaving a deficit of £25,000 to complete the full scheme. Generous donations have provided some of the required additional funding; any further deficit must come from reserves which have otherwise been set aside for other urgent repairs to the fabric.</p>
<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p>The full project will make St Michael's even more attractive as a venue for community events, with quality light settings appropriate for different types of activity especially concerts and exhibitions. Our heritage items, in particular the collection of pre-reformation alabaster memorials will be illuminated so they can be better appreciated by visitors. This collection, dating back to 1500, has been cited as the most important in the north of England. Reduction of the impact on our scarce reserves will mean that we can continue to progress other urgent repairs to the roof and gutters.</p>
<p>How will your project or service be sustained in the future? Maximum 50 words):</p>	<p>Maintenance and repair of St Michael's Church building is the responsibility of its members, who receive no statutory funding (other than a small amount from LPWGS – refund of VAT on repairs). We hope they will continue in sufficient numbers and sufficient generosity to do so. 1</p>
<p>If your application is for an event and you make a profit, please state how this will be used:</p>	<p>n/a</p>

### Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment	£142,896 £15,468 £1,403	Tender from AC Electricals Design/project management Fees

Item	Estimated cost	Details
	£1,726	Organ protection
Furniture/fixtures/fittings		
Equipment purchase		
Equipment hire		
Premises/facility hire		
Materials		
Advertising/marketing/publicity		
Workshops/seminars/training		
Other (fundraising)	£160	
<b>Total Cost</b>	<b>£161,653</b>	(leave blank)

### Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.  
Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.) LPWGS (VAT refund)	£1930 £25512	Yes (received) Apply when invoiced	Yes No but expected
Own existing funds/fundraising	See below	Yes/No	Yes
Projected income from ticket sales etc.		Yes/No	Yes/No
Other Local Authority e.g. Borough/Town Parish		Yes/No	Yes/No
Sponsorship (Please specify)		Yes/No	Yes/No
Donations (please specify) Legacy (J Edwards) Donations from church members	£108,000 £13,600	Yes/No	Yes
Non-cash or in-kind contributions	Wine collection valued at approx. £2000 to sell	Yes/No	Yes/No
Total projected income	£151,042	n/a	n/a
<b>Amount requested from Macclesfield Town Council</b>	£2,000	n/a	n/a
<b>Balance outstanding</b>	£8,611	n/a	n/a
<b>Please state exactly what the town council funding will pay for:</b>			

Item	Amount	Applied for and expected to hear date	Confirmed
Effective illumination of two Savage Family memorials			
<p><b>If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:</b></p> <p>The shortfall will be met from reserves in our Building Fund. We will meet this from reserves but we also have urgent repairs to the Savage Chapel and tower roofs, and to lead gutters. Furthermore, the main roof is in urgent need of repair. The more we have to take from reserves, the less resources we will have for these other urgent repairs.</p>			

### Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? No

Are the figures from the organisation's latest accounts? Yes

If your organisation is VAT registered, please supply your VAT number:


Table 10 Accounts summary

Account year ending	2023
Total income for the year:	£374,601 + £3,703 gain on investment
Total expenditure for the year:	£315,647
Surplus or deficit:	£62,657
Total savings or reserves in the bank at year end:	£558,449

### Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	St Michaels Church Current Account no 1
Organisations bank account sort code and account number:	

## Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	In 2023 approximately 7000 individuals used our facility, with an estimated 23000 visits in total.
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	All
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	Macclesfield, in particular Town Centre
Does your organisation restrict access on the grounds of age?	Yes/No
Does your organisation restrict access on the grounds of disability?	Yes/No
Does your organisation restrict access on the grounds of gender reassignment?	Yes/No
Does your organisation restrict access on the grounds of marriage and civil partnership?	Yes/No
Does your organisation restrict access on the grounds of pregnancy and maternity?	Yes/No
Does your organisation restrict access on the grounds of race?	Yes/No
Does your organisation restrict access on the grounds of religion and belief?	Yes/No; everyone is welcome although our worship is Christian.
Does your organisation restrict access on the grounds of sex?	Yes/No
Does your organisation restrict access on the grounds of sexual orientation?	Yes/No

## Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.



Up to date Annual accounts/income and expenditure	Yes/ <del>No</del>
Governing Document	Yes/ <del>No</del>
Safeguarding policies	Yes/ <del>No</del>
Relevant insurances	Yes/ <del>No</del>
Quotes/estimates for equipment	Yes/ <del>No</del>
Affiliation to a Governing Body	Yes/ <del>No</del>
Equalities and Inclusion Policy	Yes/ <del>No</del>
Planning permission	Yes/ <del>No</del>

## Data Protection

Please ensure that you read this section before submitting your application.

### Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes /~~No~~

### Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes /~~No~~

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address      Yes /~~No~~  
 Email address      Yes /~~No~~  
 Phone                Yes /~~No~~

## Declaration

Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:	[Redacted]
Date:	[Redacted]
Name:	[Redacted]
Position in group:	Churchwarden

Signed:	[Redacted]
Date:	[Redacted]
Name:	[Redacted]
Position in group:	Treasurer

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at [www.macclesfield-tc.gov.uk](http://www.macclesfield-tc.gov.uk) or call 01625 374142.

