

Grant summary

Organisation

MHA Communities

Funding request

Funding is requested towards an activity and lunch club.

Total cost

£4,838

Funding request

£1,700

The difference between the total cost and the amount requested will be bridged by match funding, donations and in kind contributions.

END OF REPORT



Macclesfield Town Council Large Community Grant application form

Grants from £250 up to £2,000

Community for Voluntary Services Cheshire East (CVSCE) is a registered charity and independent organisation that provides support and services to groups. CVSCE provides support to Macclesfield Town Council's grant programme by reviewing completed grant application forms to ensure they meet the criteria set out in the Council's Grants and Funding Policy. For more information, please refer to the policy.

CVSCE can also offer guidance on completing the application form.

Your Contact details

Please complete table 1.

Table 1 Contact details

Applicant name:	[REDACTED]
Position in organisation:	Scheme Manager
Organisation:	MHA Communities Cheshire East
Address:	Macclesfield Methodist Church, Wesminster Road, Macclesfield, SK10 1BX
Contact number:	[REDACTED]
[REDACTED]	[REDACTED]
Contact address (if different from above):	
Telephone number:	
Website:	https://mha.org.uk/care-support/community-groups-activities/find-community-group/mha-communities-cheshire-east

Contact details for senior member of the organisation

This must be the chair, secretary, treasurer or a senior member of your committee and different from above.

Please complete table 2.

Table 2 Contact details for senior member of the organisation

Senior contact name:	[REDACTED]
Contact address:	[REDACTED]
Telephone number:	[REDACTED]
E-mail:	[REDACTED]
Position in organisation:	Treasurer

Organisation profile

Please complete table 3 to describe your organisation profile, selecting Yes or No where applicable.

Table 3 Organisation profile

Registered charity:	Yes / No
Registration number:	1083995
Voluntary organisation:	Yes / No
Community group:	Yes / No
Company Limited by Guarantee:	Yes / No
Not for profit organisation:	Yes / No
Social enterprise:	Yes / No
Other:	
How long has your organisation been in existence?	26 years
What does your organisation do? (A summary of this information will be used on our website if your application is successful). Maximum of 50 words:	MHA provide support for older people aged 55 and over to live later life well. Offering lunch clubs, a drop in and activity sessions with speakers, activities and entertainment. We also offer befriending. Our main aim is to reduce social isolation and expand experiences in a safe and trusted environment.

Please complete table 4 on your organisation's land, premises and facilities, selecting Yes or No where applicable.

Table 4 Land, premises and facilities

Own its own land/premises/facilities	Yes / No
Hire private land/premises/facilities	Yes / No
Hire local authority land/premises/facilities	Yes / No
Lease the land/premises/facilities	Yes / No

Please give details of lease expiry date/length of lease	
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Please complete table 5 to indicate how many staff, paid or otherwise, are involved with your organisation.

Table 5 Number of staff

Number of full time paid staff	1
Number of part time paid staff	1
Number of casual paid staff	0
Number of full time unpaid staff	0
Number of part time unpaid staff	0
Number of casual unpaid staff	0

Previous funding

Has your organisation received a grant from Macclesfield Town Council before?

Please complete table 6, selecting Yes or No where applicable.

Table 6 Previous funding

Previous funding from Macclesfield Town Council	Yes/No
If yes, please tell us when and how much was awarded:	£908 in September 2023
How did you hear about the Community Grant Scheme?	Via the website

Your project/activity/event

Complete table 7 to describe you project, activity or event.

Table 7 Project/activity/event description

Date of activity/event or anticipated start date of project:	March 2025
Name of project (maximum 10 words):	Silk Thursday Activity Club with Lunch
Briefly describe what the grant you are requesting is required for and why it is needed (maximum 150 words):	It is towards our lunch club and activity session, we are putting on an activity prior to the lunch so people can come together for longer. I joined as the new scheme manager in 2024 and held a consultation with members about what they would like to see, the lunch clubs were one of the things they valued the most. Members are requesting to stay longer as they worry about heating costs at home and want the

	<p>opportunity to be with their peers for a longer period. Prior to the sessions we now have guest speakers, holistic therapies, exercise and entertainment. We have new referrals each week to access our services.</p>
<p>If you are successful with your application, please describe what your project/event/activity will achieve and what difference it will make to your organisation/area, how it will extend/develop community activity and how it meets the criteria listed in the Policy for the Allocation of Community Grants (maximum 150 words):</p>	<p>The activity will enable older people to live later life well. There is opportunity to people to come together and offer peer to peer support. It will improve health and wellbeing through the therapies and exercise. It will open opportunities for new volunteers and provide consistency for our current volunteers, many of which are older and feel a great sense of pride. People will be cared for by trained staff and volunteers and have a safe environment. The activity and lunch sessions will be open to residents of Macclesfield, we will advertise through CE Community Development Officers, LAC's, Social Prescribers, GP's and attend local events to raise awareness.</p>
<p>How will your project or service be sustained in the future? Maximum 50 words):</p>	<p>We apply to many trusts and grants in advance of any funding ending. We receive contributions through our members. We receive regular donations from our supporters. MHA Central provide our scheme with a grant.</p>
<p>If your application is for an event and you make a profit, please state how this will be used:</p>	

Projected expenditure

Complete Table 8 with estimates of your total project costs and provide brief details. Use a separate sheet if necessary and provide quotes.

Table 8 Projected expenditure

Item	Estimated cost	Details
New build/refurbishment	0	
Furniture/fixtures/fittings	0	
Equipment purchase	0	
Equipment hire	0	

Item	Estimated cost	Details
Premises/facility hire	£780	Room hire £30 x 26 weeks
Materials	£1,170	Providers- holistic therapist and exercise delivery £45 x 26
Advertising/marketing/publicity	£768	Newsletter £192 x 4
Workshops/seminars/training	£300	Volunteer training
Other	£1,820	Food and refreshments £70 x 26 weeks
Total Cost	£4,838	(leave blank)

Projected income

Complete Table 9 to specify match funding from other sources (external grants, own contribution etc), selecting Yes or No where applicable.

Macclesfield Town Council will take into account your ability to obtain funding from other sources and from your own existing funds when recommending an award.

Table 9 Projected income

Item	Amount	Applied for and expected to hear date	Confirmed
Matched funding amount (Grants etc.)	£2,340	Yes/No	Yes/No
Own existing funds/fundraising		Yes/No	Yes/No
Projected income from ticket sales etc.		Yes/No	Yes/No
Other Local Authority e.g. Borough/Town Parish		Yes/No	Yes/No
Sponsorship (Please specify)		Yes/No	Yes/No
Donations (please specify)	£798 We receive regular donations from supporters.	Yes/No	Yes/No
Non-cash or in-kind contributions	Volunteer hours Raffle prizes	Yes/No	Yes/No
Total projected income	3,138	n/a	n/a
Amount requested from Macclesfield Town Council	1,700	n/a	n/a
Balance outstanding	0	n/a	n/a
Please state exactly what the town council funding will pay for:			
We would use the funding towards the food and refreshments costs to ensure we can continue to provide a home cooked 2 course lunch, hot drinks and snacks.			

Item	Amount	Applied for and expected to hear date	Confirmed
<p>If there is a balance outstanding or you are not awarded the full amount requested from Macclesfield Town Council, state below how the shortfall will be covered or whether the project will be delayed:</p> <p>The short fall will be covered by our central grant from MHA, there will be no delay.</p>			

Accounts summary

Answer the questions below and complete Table 10 to summarise the organisation's most recent accounts.

Are the figures a projection because the organisation has been running less than 15 months? Yes/**No**

Are the figures from the organisation's latest accounts? **Yes**/No

If your organisation is VAT registered, please supply your VAT number:


Table 10 Accounts summary

Account year ending	December 2023
Total income for the year:	£31,039.90
Total expenditure for the year:	£48,158.27
Surplus or deficit:	
Total savings or reserves in the bank at year end:	£6,536.07

Bank details

Complete Table 11 with the organisation's bank details.

Table 11 Bank details

Organisation's bank account name (payee name):	MHA Communities Cheshire East
Organisations bank account sort code and account number:	

Project beneficiaries and equality

Complete Table 12, selecting Yes or No where applicable.

Table 12 Project beneficiaries and equality

Total number of people you expect to access your event, activity or facility:	30 people per week will attend, some people will attend more than once, there will be 5 volunteers each week. In total I expect the project to reach around 100 older people and there will be 20 volunteers involved in the project.
Which groups will benefit from your project (i.e. age, disability, ethnicity, disadvantaged etc.)?	Older people aged 55 and over
Which geographical area (whole parish or ward(s)) will benefit most from your project, event or activity?	Macclesfield
Does your organisation restrict access on the grounds of age?	Yes/No
Does your organisation restrict access on the grounds of disability?	Yes/No
Does your organisation restrict access on the grounds of gender reassignment?	Yes/No
Does your organisation restrict access on the grounds of marriage and civil partnership?	Yes/No
Does your organisation restrict access on the grounds of pregnancy and maternity?	Yes/No
Does your organisation restrict access on the grounds of race?	Yes/No
Does your organisation restrict access on the grounds of religion and belief?	Yes/No
Does your organisation restrict access on the grounds of sex?	Yes/No
Does your organisation restrict access on the grounds of sexual orientation?	Yes/No

Supporting documentation

Please complete Table 13, selecting Yes or No to indicate if you have the documents. You do not need to send these documents in with your application (apart from your Governing Document, which must be signed, and Safeguarding Policies, to be supplied by e-mail or post within 7 days of submitting this application) but we may request copies at a later date.

Up to date Annual accounts/income and expenditure	Yes/No
Governing Document	Yes/No

Safeguarding policies	Yes/No
Relevant insurances	Yes/No
Quotes/estimates for equipment	Yes/No
Affiliation to a Governing Body	Yes/No
Equalities and Inclusion Policy	Yes/No
Planning permission	Yes/No

Data Protection

Please ensure that you read this section before submitting your application.

Grant application administration

Part or all of the information you supply to us will be held on our IT system. This information will be used for the administration of grant applications and for statistical analysis.

Copies of your application, but with personal details redacted, will be provided at the relevant council meeting for consideration of awarding the grant.

For transparency purposes, information about successful grant applications is added to our website and made available to the local press. The press may request contact details of someone able to provide additional information.

Please indicate below if you consent to us passing on your name and email address to the local press for this purpose.

Yes / No

Grant application support

Please indicate below if you agree for this form to be shared with CVSCE for the purposes of evaluating the application against Macclesfield Town Council's criteria for grants:

Yes / No

Please indicate below if you agree if you agree to CVSCE contacting me by the following methods to provide feedback or offer additional support on completing this application:

Postal address Yes / No
 Email address Yes / No
 Phone Yes / No

Declaration

Please complete table 13 – two signatories are required.

I certify that to the best of my knowledge all the information contained within this application is correct.

I confirm that I understand, agree and accept the terms and conditions of this grant as set out in the Grants and Funding Policy.

Table 13 Declaration

Signed:		
Date:		
Name:		
Position in group:		

Signed:		
Date:		
Name:		
Position in group:		

Return to Macclesfield Town Council, Macclesfield Town Hall, Macclesfield SK10 1EA

For further information on how Macclesfield Town Council processes personal data, please view our privacy policy at www.macclesfield-tc.gov.uk or call 01625 374142.